



April 22, 2019

Dear Parent/Guardian:

The Transportation Department looks forward to providing transportation services to all eligible students of the District during the upcoming school year 2019-2020. Continuing to provide safe and efficient services for your student remains our primary goal.

The District offers transportation services for students residing beyond one-and-one-half mile radius from home residence to their school site. Eligibility is determined according to the student's home address. There is no fee for transportation services. New students and returning students must complete a Bus Pass Application and submit the application no later than **May 17, 2019**. Eligible bus riders must receive a Bus Pass prior to the start of the school year (August 12, 2019). Special education students who require transportation as per their Individualized Education Plan (IEP) are exempt from this process.

Bus Passes will be mailed to the home address listed with the school site at the end of July along with the Bus Transportation Safety Rules, a diagram of the school bus loading and unloading danger zones, and a School Bus Safety Supplement. Both parents and students should familiarize themselves with the Safety Rules in an effort to stay informed and ensure a safe ride. If you do not receive your student's Bus Pass by August 5th, please contact our department.

Parents/Guardians are required to inform their student(s) of the following:

1. Students are to be waiting for the school bus five (5) minutes prior to the pick-up time.
2. Bus Passes will allow the student to ride the bus five (5) days a week. Alternate schedules need to be made through the school and/or Transportation Department.
3. Students are to have their Bus Pass out and ready to show the driver at all times when boarding the bus. Bus Passes should be attached to the student's backpack on a visible area. Students who do not present a current Bus Pass in the p.m. may be sent to the office to contact the parent for transportation arrangements.
4. Drivers shall not release a Transitional Kindergarten (TK) or Kindergarten (K) student unless the parent, guardian, older sibling or appropriate caretaker is present to receive the student. If no designated person is present, the student will be returned back to school at the earliest available time. Should the school be closed, the student will be taken to the Transportation Department. If the student is not picked up by 4:30 p.m., the student will be delivered to the Sheriff's Department.
5. If there is a change of address, parents/guardians are responsible to provide proof of address to the school and contact the Transportation Department to ensure their child is issued the correct bus stop location and Bus Pass.
6. Bus Passes that are defaced, lost or stolen shall be replaced at a cost of \$5.00.
7. Student's living inside the one-and-one-half mile radius, may obtain a Bus Pass if seats are available.

If you have any questions or concerns, please contact the Transportation Office at (760) 723-7075.

Governing Board

Patty de Jong

Caron Lieber

Susan Liebes

Lisa Masten

Siegrid Stillman

APPLICATION FOR SCHOOL BUS PASS 2019-2020
Fallbrook Union Elementary School District

DEADLINE FOR APPLICATION MAY 17, 2019

Please submit application to the school Site Secretary or to the Transportation Department.

***Please print or type all entries and complete all sections. Student's home address and school will be verified.
Any incomplete applications will not be processed.***

Application Information

Student's Full Name: _____ Date: _____
Last First M.I.

School of Attendance: _____ Grade: _____ DOB: _____

Residence Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Emergency Contact Information

Parent/Guardian Name: _____
Mother Father

Home Telephone: (____) _____ Cell Phone: (____) _____

Mother's Work Telephone: (____) _____ Father's Work Telephone: (____) _____

Emergency Contact: _____ (____) _____
Name Relationship Telephone

For Transitional Kindergarten (TK) and Kindergarten (K) Student Only

TK or K student to be met by parent/guardian or: _____ (____) _____
Name Relationship Telephone

_____ (____) _____
Name Relationship Telephone

Please Read:

1. An application must be filled out for each student.
2. Parents/Guardians are advised the District does not supervise bus stops and is not responsible for the control and conduct of the students at bus stops. Parent/Guardians are encouraged to supervise their students until they safely board the school bus.
3. Parents/Guardians are required to follow the Must Be Met protocol for all Transitional Kindergarten and Kindergarten students.
4. I understand my child must present a valid bus pass each trip. I will review the Safe Walking Tips and Rules of Bus Conduct with my child so they understand their responsibility.

***I understand persistent failure to show a bus pass will cause refusal of transportation to my child.
I have reviewed the rules above with my child and he/she understands his/her responsibility.***

X _____ X _____
Parent/Guardian Signature Student Signature

OFFICE USE ONLY

Bus Indicator: AM: _____ PM: _____ Date Application Received: _____

Date Processed: _____ Staff Initials: _____ IC Entered

REPLACEMENT PASS Request Date: _____ Amt. Paid: _____ Cash: _____ Check # _____