

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

BOARD POLICY

CLASSIFIED PERSONNEL

JD 4200.1

GROUNDSKEEPER I

Definition

Under general supervision, to perform gardening and varied grounds maintenance work on school grounds; to plant, cultivate and maintain lawns, trees, fields, shrubs and landscaped grounds of schools and District offices; to make routine repairs to sprinkler systems; to maintain, cultivate and repair athletic fields; and to do related work as required.

Responsible to

Supervisor of Maintenance, Operations and Transportation

Examples of Duties

1. Plants, water, trims, fertilizes, weeds, sprays and cultivates trees, plants, shrubs, lawns, fields and flowers.
2. Maintains and services sprinkler systems.
3. Replaces sprinkler heads.
4. Keeps hoses, supplies, tools and equipment in proper condition and repair.
5. Assists in maintaining tools and equipment in proper condition.
6. Operates small and medium-sized trucks, power sprayers, edgers, large and small mowers, and hand and power saws in the performance of work.
7. Aides in keeping assigned areas free from pests and plant diseases.
8. Cleans walks, fields and other facilities.
9. Trims trees, hedges and shrubs.
10. Carries, lifts and moves heavy loads.
11. Assists in preparing and treating soil for planting.
12. Rakes leaves and hoes weeds.

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1. Digs ditches by hand and with power equipment.
2. Performs ground maintenance duties including, laying and repairing sprinkler pipe.
3. Requisitions materials and equipment to maintain stock levels.
4. Performs other duties as may be assigned.

Qualifications Guide

Knowledge of:

1. Basic methods, materials, tools and equipment used in grounds maintenance and gardening work.
2. Sweeping, raking and other cleaning procedures.
3. General safety procedures related to grounds maintenance.
4. Hand and power tools and equipment used in grounds maintenance work and field preparation.

Ability to:

1. Learn the more common plant diseases and insect pests and approved methods and materials used in controlling and eradicating them.
2. Use various gardening and grounds maintenance tools and power equipment safely and efficiently.
3. Perform heavy physical labor.
4. Work with minimum supervision.
5. Understand and carry out oral and written instruction.
6. Maintain cooperative working relationships with those contacted in the course of work.

Physical

Good physical condition and fitness.

License

Possession of a valid California driver's license and the ability to qualify for District vehicle insurance coverage.

Groundskeeper I

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Training and Experience

Previous experience in grounds work is desirable; equivalent to the completion of the twelfth grade; or any combination of training and experience that could likely provide the desired knowledge and abilities.

Job Description Adopted: May, 1981
Job Description Revised: July 16, 1990