

# FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

## BOARD POLICY

### CLASSIFIED PERSONNEL

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#### PERMIT PRESCHOOL TEACHER I

JD 4200

#### Definition

The Permit Preschool Teacher I teaches an assigned class of preschool children; plans and organizes class activities; makes home visits; consults with specialists; coordinates preschool assistants' activities; attends staff meetings; and performs related work as required.

#### Responsible to

Director, Curriculum & Instruction

#### Examples of Duties

1. Teaches an assigned classroom of preschool children in art, music, science, mathematics, physical education and literacy development.
2. Supervises such outdoor activities as wheel toys, sandbox, water play, jungle gym, carpentry, and free play activities such as blocks, books, records, and table toys.
3. Accompanies children on educational field trips while relating and integrating field trips into understandable or stimulating experiences.
4. Provides a supportive role to the children's developmental, physical, social, emotional and educational needs.
5. Plans daily activities around art, music, science, mathematics, physical education and literacy; arranges centers of interest and plans for materials and set up of materials.
6. Prepares lesson plans and records observations of children and activities on a daily basis.
7. Makes home visits for purposes of coordinating and strengthening home-school relationships with children.
8. Consults with, assists and helps parents in educational learning, and facilitates greater parent involvement where possible.
9. Consults with nurses, psychologists, speech therapists, social workers, and similar specialists to assist in understanding and meeting the needs of children.

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10. Meets with assistants, parent educators, adult volunteers, and student assistants to plan and coordinate their activities.

11. Attends regular and periodic staff meetings, training, orientation, and similar program conferences.

12. Perform other related duties as may be assigned.

#### Qualifications Guide

##### Knowledge of:

1. Child Development Theory and practices in early childhood education group settings.
2. Federal and State health and safety regulations applicable to early childhood facility.

##### Ability to:

1. Work with parents and young children in the academic and emotional development of children age three through kindergarten.
2. Support children's developmental, physical, social, emotional and educational needs.
3. Conduct oral and written communication with students, parents and staff.
4. Perform and prepare routine record keeping, lesson plans and progress monitoring of students.

##### Physical

1. Bending and squatting are involved when leaning over students to assist them with learning and personal needs.
2. May be required to stand and walk for extended periods of time and go up/down stairs.
3. Must physically be able to restrain students who weigh up to 50 pounds or more.

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**Licenses**

1. A valid California driver's license.
2. A valid California Child Development Teacher Permit
3. A First Aid certificate and Community CPR certificate.

**Training and Experience**

1. One year of paid or volunteer teaching experience in a licensed day care nursery/preschool is desirable.

Job Description Adopted: November 20, 2006

Job Description Revised: April 21, 2014