

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

BOARD POLICY

CERTIFICATED PERSONNEL

JD 4119.4

TEACHER - BILINGUAL CLASSROOM

Definition:

A certificated person who demonstrates fluency in Spanish and English and has the ability to relate to and teach Limited-English-Speaking (LES), Non-English-Speaking (NES), and English Speaking children.

Responsible To:

School Principal

Major Duties and Responsibilities:

1. Provides instruction in the students' primary language.
2. Instructs students in the pronunciation vocabulary and comprehension of there second language through the use of appropriate oral and, when appropriate, written language activities.
3. Develops units on cultural awareness and heritages.
4. Assists in the implementation of compliance regulations of AB 1329, in the language assessment of LES/NES students, and in providing the appropriate bilingual program for each student.
5. Establishes and maintains standards of student behavior needed to achieve a functional, learning atmosphere in the classroom.
6. Helps the student acquire the skills of effective group membership.
7. Holds parent conferences to discuss the student's progress and interpret the school and class program.
8. May plan and coordinate the work of aides, teacher assistants, and other cross age worker helpers, as assigned.
9. Attends in-service and meetings, as required.
10. Provides an educational program for students in grade K, 1, 2, 3, 4, 5, or 6, or a combination thereof, and assists in other school programs as assigned.
11. Plans goals and objectives for class and individuals.

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12. Teaches pre-reading/reading/language arts, social studies, mathematics, handwriting, science, health, art, music, physical education, and other appropriate learning activities, utilizing the scope and sequence adopted by the Governing Board.
13. Instructs students in citizenship, basic communication skills and other general elements of the scope and sequence specified by state law and Administrative Regulations and procedures of the District.
14. Provides planned learning experiences in order to motivate students and to utilize instructional time wisely and effectively.
15. Develops and uses lesson plans and instructional materials suitable for verbal and/or visual instruction of students with wide ranges of mental, physical and emotional maturities.
16. Provides individualized and small group instruction, in order to adapt the curriculum to the needs of each student when needed.
17. Evaluates the student's academic and social growth, keeps appropriate records, prepares progress reports, and communicates with parents/guardians on the individual student's progress through a variety of means throughout the year.
18. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, personal and learning problems.
19. Creates and maintains, with assistance from students, a functional, effective and attractive environment for learning through displays, bulletin boards, and interest centers.
20. Ensures, to the greatest extent possible, a comfortable room environment.
21. Performs basic attendance accounting, as required.
22. Participates cooperatively with the Principal, or his designee, to mutually develop the system by which he/she will be evaluated in conformance with the District's uniform guidelines for evaluation and assessment.
23. Supervises students in out-of-classroom activities during the assigned working day.
24. Participates in curriculum and other developmental programs within the school of assignment and/or on a District level.
25. Shares in the sponsorship of student activities and participates in faculty committees.

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- 26. Participates with other professional staff members in the Social Hygiene and Outdoor Education Programs, as assigned.
- 27. Contributes to the development and/or improvement of professional standards.
- 28. Performs other duties as may be assigned.

Minimum Qualifications:

- 1. Valid California Teaching Credential
- 2. Bilingual/Cross-cultural Proficiency Certificate; OR
- 3. Bilingual Cross-cultural Specialist Credential; OR
- 4. Bilingual/Cross-cultural Emphasis
- 5. Knowledge of child growth and development

Job Description Adopted: September 17, 1979

Job Description Revised: July 17, 1989

Job Description Revised: August 06, 1990