

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

BOARD POLICY

CERTIFICATED PERSONNEL

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JD 4119.4

TEACHER – DISTRICT OPPORTUNITY PROGRAM

Definition:

A certificated person who demonstrates the ability to relate to, and teach children of various ages and grade levels.

Responsible to:

School Principal, Iowa Street School

Major Duties and Responsibilities:

1. Provides an educational program for students in grades Kindergarten through grade 8, who have been suspended or voluntarily placed from school for disciplinary reason(s).
2. Plans goals and objectives for class and individuals.
3. Teaches pre-reading/reading/language arts, social studies, mathematics, handwriting, science, health, art, music, physical education, and other appropriate learning activities, utilizing the standards adopted by the Governing Board for the grade level of each student.
4. Instruct students in citizenship, basic communication skills and other general elements of the course of study specified by State law and administrative regulations and procedures of the district.
5. Provides planned learning experiences in order to motivate students and to utilize instructional time wisely and effectively.
6. Develops and uses lesson plans and instructional materials suitable for verbal and/or visual instruction of students with wide ranges of mental, physical and emotional maturities
7. Provides individualized and small group instruction in order to adapt the curriculum to the needs of each student.
8. Establishes and maintains standards of student behavior needed to achieve a functional, learning atmosphere in the classroom.
9. Evaluates the student's academic and social growth, keeps appropriate records, prepares progress reports, and communicates with parents/guardians on the individual student's progress through a variety of means throughout the school year.

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10. Holds parent conferences to discuss the student's progress and interpret the school and class programs.
11. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, personal and learning problems.
12. Creates and maintains, with assistance from students, a functional, effective and attractive environment for learning through displays, bulletin boards, and interest centers.
13. Ensures, to the greatest extent possible, a comfortable room environment.
14. Maintains professional competence through participation in inservice education activities provided by the district and/or self-selected professional growth activities.
15. Performs basic attendance accounting, as required.
16. Participates cooperatively with the Principal, or his designee, to mutually develop the system by which he will be evaluated in conformance with the district's uniform guidelines for evaluation and assessment.
17. Selects and requisitions books, instructional aides and supplies, and maintains required inventory records.
18. Supervises students in out-of-classroom activities.
19. Contributes to the development and/or improvement of professional standards.
20. Performs other duties as may be assigned.

Minimum Qualifications:

1. Valid California Elementary Teaching Credential
2. Knowledge of child growth and development
3. Fluency in Spanish preferred.

Job Description First Reading: April 18, 1994

Job Description Adopted: May 02, 1994

Job Description Revised: September 21, 1998

Job Description Revised: