

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

BOARD POLICY

CERTIFICATED PERSONNEL

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JD 4119.4

TEACHER - SPECIAL DAY CLASS

Definition:

A certificated person who provides a basic learning and functional program for learning handicapped students in a Special Class Center, encompassing basic learning skills, basic subject skills, social competence, and emotional needs of each student.

Responsible To:

Coordinator of Special Education

School principal

Major Duties and Responsibilities:

1. Teaches learning handicapped students, in a Special Day Class, the basic learning and functional skills commensurate with the emotional, physical, and intellectual development of the student.
2. Interprets the abilities and needs of the learning handicapped child to the entire staff and coordinates the integration of students, when possible, into regular classrooms.
3. Serves as a member of the Student Study Team, as needed.
4. Develops Individual Educational Plan (IEP) for each student.
5. Confers frequently with parents/guardians and staff members regarding the educational, social, and behavioral needs of the student.
6. Maintains attendance and assessment records necessary to the progress of the students.
7. Maintains records necessary to comply with state and federal regulations.
8. Trains, supervises and confers with an assigned Special Education classroom aide.
9. Orders supplies and equipment for remedial instruction.
10. Attends in-service and meetings, as required.
11. Performs other duties as may be assigned.

Minimum Qualification:

Valid California Learning Handicapped Credential

Job Description Adopted: September 17, 1979

Job Description Revised: July 17, 1989

Job Description Revised: August 06, 1990

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