

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT  
Purchasing Department  
321 N Iowa Street  
Fallbrook, CA 92028  
(760) 731-5434 Phone  
(760) 728-5390 Fax

March 18, 2020

**RFP #386-19-20**

**Special Education Student Transportation**

ADDENDUM #1

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This Addendum #1, forms a part of the Request for Proposal and modifies the original proposal documents. Please include a copy of this signed Acknowledgement in the submitted RFP. Failure to do so may subject the bidder to disqualification.

Item #1: Page 3 – NOTICE

- Such proposals shall be delivered to Fallbrook Union Elementary School District, Attention: Melissa Lawrence, **via electronic mail transmission, to [mlawrence@fuesd.org](mailto:mlawrence@fuesd.org)**, and shall be opened at the stated time and place. It is the sole responsibility of the proposer to ensure that the proposal is received by the District prior to the proposal opening deadline date and tie. The District will not receive proposals after the time set for opening thereof and any late proposals will be deemed non-responsive and returned unopened.

RFP documents are available online at <https://www.fuesd.org/proposals/>.

Proposals may be submitted by **electronic mail transmission at the email** address specified above and shall include one (1) **original attachment**. The District will not accept any proposals or proposal modifications submitted facsimile or electronic mail transmission.

Each proposal must conform and be responsive to this invitation, the Information for Proposers, the Specifications, and all other documents comprising the Contract.

Proposers must submit any questions or requests for interpretation of the Contract documents or correction thereof in writing to Melissa Lawrence, Accounting Specialist at [mlawrence@fuesd.org](mailto:mlawrence@fuesd.org). no later than 12:00 p.m. on March 23, 2020. The District shall not be obligated to answer any questions received after the above-specified deadline or any questions submitted in a manner other than as instructed above.

The District intends to award a contract to the highest scoring responsive and responsible proposer for the special education transportation services described above (“Contractor”).

The District reserves the right to reject any or all proposals, to accept or to reject any one or more items within a proposal, or to waive any irregularities or informalities in the proposals or in the proposal process.

Small, women-owned, minority-owned, and firms owned and controlled by disabled veterans and/or other disabled persons are encouraged to submit responses to this Notice to Proposers.

No proposer may withdraw his proposal for a period of sixty (60) days after the date set for the opening of proposals.

Item #2: Page 6 – INSTRUCTIONS FOR PROPOSERS, Section 9

- OPENING OF Proposal. Proposal’s will not be opened publicly. Proposal’s shall be sent **via electronic mail submission bearing** the description of the Proposal number, the name of the proposer, and date **in the Subject line**. It is the sole responsibility of the proposer to see that the proposal is received by the District by 10:00 am on April 1, 2020. Any proposal received after the scheduled closing time for receipt of proposals shall be returned to the proposer unopened.

This acknowledges receipt of: Addendum #1 for RFP 386-19-20, Special Education Student Transportation.

Company Name: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_