

Safe School Reopening Plan
Fallbrook Union Elementary School District
Live Oak Elementary School
1978 Reche Road
Fallbrook, CA 92028
July 2020

This plan was developed in consultation with the County of San Diego Health and Human Services Agency, Public Health Services and is based on guidance articulated by the California Department of Public Health in its COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs. Use of this plan is recommended to demonstrate compliance with Section 4 of the county public health order, and may change based on guidance from public health.

General Measures

<input type="checkbox"/>	<p>1. Live Oak (LOE) has a COVID-19 Safe Reopening Plan webpage that includes the school's:</p> <ul style="list-style-type: none">a. Safe Reopening Planb. Plans describing each of the elements described below and evidence collected to support each section.
<input type="checkbox"/>	<p>2. Live Oak has plans that describe how it will:</p> <ul style="list-style-type: none">a. Monitor public health guidance on a weekly basis-District Nurses will keep the site administrators and supervisor aware of COVID-19 guidance from CDHP, CDE, SDPHS, and SDCOE with a weekly update. Admin will calendar bi-weekly meetings with school site nurse.b. Limit the use of school facilities by external community organizations-LOE will not be used for external community organizations, while we are under COVID-19 guidancec. Limit nonessential visitors and volunteers from the campus-LOE will not be used for external community organizations, while we are under COVID-19 guidance. Only district staff/students will be allowed on campus daily, the campus will limit non-essential workers. Visitors on campus will be held to all COVID-19 screening, must have a scheduled appointment and will be escorted by staff. Visitors will need to comply with all board policies regarding their visitation and approval of the visit must be deemed essential for student or staff benefit

<input type="checkbox"/>	<p>3. Live Oak has plans to describe how it will support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19, including:</p> <ul style="list-style-type: none"> a. Review existing student health plans to identify students who may need additional accommodations-Teachers/staff are regularly reviewing student health plans to identify students who may need additional accommodations. Teachers/staff annually are trained by district nurses to support students with specific health needs, how to manage Epipens, bloodborne pathogens, and manage students with diabetes. All health plans reviewed with teachers and admin at Beg of Year and ongoing with new students. b. A process for engaging families for potentially unknown concerns that may need to be accommodated- c. Identification of additional preparations for classroom and non-classroom environments need for groups that might be at increased risk of becoming infected or having unrecognized illnesses. These include individuals who: <ul style="list-style-type: none"> i. Have limited mobility or require prolonged and close contact with others, such as direct support providers and family members-FUESD has identified all students with special needs. Students with unique needs are serviced first in specialized classrooms and when applicable participate in our supplemental programs. Additional training and protocols have been put in place to match the needs of the students and their IEPs ii. Have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing-See above (i) iii. May not be able to communicate symptoms of illness-See above (i)
<input type="checkbox"/>	<p>4. Live Oak has complied with Cal-OSHA requirements to:</p> <ul style="list-style-type: none"> a. Conduct site-specific hazard assessments-Through the JPA all staff participated in Cal-OSHA training to understand hazard assessment b. Develop and Implement an effective plan to protect employees-Staff understands how to appropriately use and store supplies provided and the types of protections needed based on

	material use
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Promote Healthy Hygiene Practices

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□	<p>6. Live Oak has developed plans to ensure that staff and students wash their hands or use hand sanitizer frequently throughout the day. The plan describes how the school will:</p> <ul style="list-style-type: none"> a. Provide regular and frequent access to handwashing facilities, including, to the extent practicable, handwashing stations near classrooms-Routines will be established that provide regular and frequent access to handwashing facilities (classroom sinks, handwashing stations, and restroom sinks) inside or near classrooms b. Prevent congregations in bathrooms-appropriate adult

	<p>supervision will be provided in and near the restrooms at all times</p> <ul style="list-style-type: none"> c. Develop routines enabling students and staff to regularly wash their hands at staggered intervals- Implement routines enabling students and staff to regularly wash their hands at staggered intervals d. Develop routines enabling students and staff to use hand sanitizer when necessary-Procedures will be established that reinforce use of hand sanitizer if hand washing is not practicable, upon arrival at school, before snack/meals, after water play, and as a part of transitions
<input type="checkbox"/>	<p>7. Live Oak has developed plans to teach and reinforce the use of cloth face coverings, masks, or face shields. The plans include, but is not limited to:</p> <ul style="list-style-type: none"> a. Unless otherwise required by the state, county or school district, all employees and visitors should wear a face covering when physical distancing is not practicable- <ul style="list-style-type: none"> i. Requirement is that all employees, classified and certificated, and visitors are to wear a face covering at all times <ol style="list-style-type: none"> 1. Facial shields will be allowed in place of face coverings when interacting and working directly with students either in the classroom or during outdoor play activities 2. Front office has consistent protocols, safety station at the entrance of the school with additional face coverings and physical distancing requirements. ii. Students will wear face coverings as outlined: <ol style="list-style-type: none"> 1. Pre-k through 2nd grade - strongly encouraged as much as possible 2. 3rd through 6th grade - at all times, unless exempt. Students who refuse to wear a facial covering will be sent home. 3. A face covering or shield should be removed for meals, snacks, or outdoor recreation. Student facial coverings should be stored in a clean paper bag. 4. Students may bring a face covering from home or one will be provided at school b. Describe situations when physical distancing may not be practicable, such as school buses or other settings where space may be insufficient

	<ul style="list-style-type: none"> i. Physical distancing may not be practicable when transitioning to the classroom, through the office area, at drop off and pick up, the drop off and pick up staging area in the front of the school, or when transitioning to the lunch area or outdoor restrooms, and, if applicable, school buses c. Facial shields will be allowed in place of face coverings when it is necessary for a person’s face to be visible during interactions d. Information regarding proper use, removal, and washing of cloth face coverings will be reviewed at the return to school training and staff meeting with written instructions provided and with parents at time of enrollment and prior to return to school. The parent will be mailed information regarding all policies and procedures related to COVID-19 Health and Safety
<input type="checkbox"/>	<p>8. Live Oak has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings and hand sanitizers with 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer</p> <ul style="list-style-type: none"> a. The Fallbrook Union Elementary School district will work with the California Governor’s Office of Emergency Services (CalOES) and the California Department of Public Health (CDPH) to ensure continued support with procurement and distribution of personal protective equipment for staff that require it. FUESD currently has appropriate PPE supplies needed for staff
<input type="checkbox"/>	<p>9. Employers should provide and ensure staff use face coverings and all required protective equipment</p> <ul style="list-style-type: none"> a. Live Oak will provide a reusable face cover to all students, staff and visitors who request/need one. b. Front office supplies available to all, and every staff member will receive wipes, hand sanitizer, and kleenex.
<input type="checkbox"/>	<p>10. The school has a sufficient supply of personal protective equipment (PPE) necessary to protect employees. The plans specify the type of PPE needed for tasks performed by employees</p> <ul style="list-style-type: none"> a. The Fallbrook Union Elementary School District has a sufficient supply of personal protective equipment (PPE) necessary to protect employees who require it and to implement plans. The plans specify that the district has established PPE requirements for various employee types and has made distinctions for

	<p>employees who require face coverings and/or facial shields and/or PPE Masks, when applicable</p> <ul style="list-style-type: none"> i. This list of employee types is available upon request from the district office Human Resources Department ii. Employees will be trained upon return to work regarding levels and types of PPE or facial covering will be required for all
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Intensify Cleaning, Disinfection and Ventilation

<input type="checkbox"/>	<p>11. All drinking fountains have been disabled (Refillable water bottle stations may be used)</p> <ul style="list-style-type: none"> a. Refillable water bottles will be encouraged and this information will be shared with parents b. Classrooms will also provide single use water cups for students who forget or did not have a refillable water bottle
<input type="checkbox"/>	<p>12. Live Oak has developed plans that describe how frequently touched surfaces within the school will be cleaned and disinfected at least daily, and as practicable, frequently throughout the day by trained staff. Frequently touched surfaces include:</p> <ul style="list-style-type: none"> a. Door handles b. Light switches c. Sink handles d. Bathroom surfaces e. Tables f. Student Desks g. Chairs
<input type="checkbox"/>	<p>13. The Fallbrook Union Elementary School District has developed plans that describe how:</p> <ul style="list-style-type: none"> a. Frequently touched surfaces on school buses will be cleaned and disinfected at least daily, and as practicable, frequently throughout the day by trained staff b. Buses will be thoroughly cleaned after transporting any individual who is exhibiting symptoms of COVID-19 c. Bus drivers are provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day

□	<p>14. The Fallbrook Union Elementary School District has developed a plan for cleaning and sanitation which incorporates the following elements:</p> <ol style="list-style-type: none"> a. Primary cleaning products used are those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list “N” and follow product instruction b. To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on list “N” with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) c. Depending on supply chain availability, FUESD will attempt to avoid products that mix these ingredients with peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma d. Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable e. Custodial staff with the responsibility of cleaning and disinfecting the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products must be kept out of children’s reach and stored in a space with restricted access f. FUESD has established increased cleaning and disinfecting schedules in order to avoid both under and over use of cleaning products
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Implementing Distancing

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	<p>worn to provide the least risk for student and driver</p> <ul style="list-style-type: none"> c. During daily symptom and temperature screening of students masks will be worn and place markers will be visually provided to support distancing d. While students are entering campus and waiting for their first class to begin- students will be assigned outdoor assistants to walk them to class and help students maintain social distance in an assigned area e. During meal periods- students will be assigned a specific area designated only for their stable group with staggered transition times to support social distancing to the greatest extent possible f. During recess- designated zones will be assigned to stable groups to support social distancing g. During passing periods- if other groups will be transitioning simultaneously, students will wear facial coverings h. Classrooms and other instructional spaces- will have desks and tables arranged to support social distancing to the greatest extent possible. Carpet markers will be used to support social distance spacing within the the stable group, and students within the stable group will be assigned small group play centers allowing for social distance i. Restrooms- will be monitored to ensure that students will not congregate and only one student will use the sink at a time. This will also allow for frequent cleaning and sanitizing between stable groups, as possible j. Locker rooms will not be used while we are under COVID-19 guidance k. While students are exiting the campus, during transitions, drop off and pick up, or traveling through office space, masks will be worn and a limit will be placed on how many people will be allowed in the office areas to ensure social distance to the greatest extent possible l. School buses- TBD m. Before and After School programs- TBD n. Extracurricular and co-curricular programs will not be allowed while we are under COVID-19 guidance to ensure limited group sizes and ensure that student groups remain stable to the greatest extent possible
<input type="checkbox"/>	<p>16. Live Oak's plan for scheduling students uses the following measures to the greatest extent practicable:</p> <ul style="list-style-type: none"> a. Staggered schedules for recess/outdoor activities to be created.

	<ul style="list-style-type: none"> b. An arrival and departure routine that is outdoors and limits visitors on the campus has been created to minimize scheduling challenges for families c. Live Oak has plans in place to escort students for drop off and pick up, limiting visitors on campus and exchanges between stable groups. By maintaining stable groups the school is limiting the number of staff and adults in direct contact with students as well as student-to-student contact d. Other protocols will be in place to limit direct contact with others as much as practicable
<input type="checkbox"/>	<p>17. Live Oak’s plan to limit student mixing uses the following measures to the greatest extent practicable:</p> <ul style="list-style-type: none"> a. Students will remain in the same “stable” group in assigned spaces, as consistently as practicable. These stable groups will be made up of the small group of students and classroom teachers, to the greatest extent possible b. There will be minimal movement of students and teachers or staff as much as practicable. Teachers will remain with the same group of students for an entire session. Specific staff will be assigned as outdoor staff, with facial covering protocols, to support limited interactions between staff members. Due to the age group of students, social distancing will need to be supported by escorts throughout the campus c. Activities will be redesigned to stagger schedules, assign play zones, and support student groups to maintain stable groupings. Furniture and play spaces will be designed to maintain separation to the greatest extent possible d. Staff has developed instructions and been trained to maximize spacing and ways to minimize movements in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate e. Students are assigned their own individual cubbies for turning in work and storing instructional materials f. Schedules and plans have been developed to minimize congregation on campus and movement between groups. Entrance and exit routes for the main office and campus have been designated

	<ul style="list-style-type: none"> g. Outdoor play zones have been created, so that individual classes can be assigned a designated area h. Common areas will only be used when social distancing is practicable. Common areas will be used in a staggered, scheduled manner with properly spaced occupants and disinfecting in between uses i. Meals will be served in classrooms or outdoors, on designated days. All meals are individually served, sharing of food, utensils and other meal items is prohibited j. Visitors and volunteers on campus will be limited. Campus visits are outlined in the board policy and the parent handbook and will require adherence to COVID-19 Health and Safety protocols
<input type="checkbox"/>	<p>18. Live Oak has developed plans to maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact. The plans describe:</p> <ul style="list-style-type: none"> a. How physical distancing will be maintained <ul style="list-style-type: none"> i. Classrooms - small group size, visual spacing reminders, designated play areas, tables, and student material cubbies ii. School buses- when applicable, drivers and students will be distanced appropriately, based on seating arrangements, to the greatest extent possible iii. Outdoor tables and play zones will be established, and staff will be assigned to support students with maintaining appropriate distance and maintaining each stable group b. Plexiglass and other barriers will be used to support the main office reception area, and the quarantine space c. When employees are working directly with students, including students with disabilities or students that require physical redirection, appropriate protective measures will be employed

Limit Sharing

<input type="checkbox"/>	<p>19. Live Oak has developed plans that describe how it will limit use of shared objects and equipment, and when unavoidable, how items will</p>
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	<p>be cleaned and disinfected between uses. Frequently shared objects include but are not limited to toys, games, art supplies, learning aids, books, electronic equipment, and playground equipment. Live Oak's plan describes:</p> <ul style="list-style-type: none"> a. Each student's belongings will be stored separately in their individual storage area. Personal belongings will be limited on campus and will be taken home each day to be cleaned b. Such as crayons, glue, art supplies, etc, to the greatest extent practicable <ul style="list-style-type: none"> i. All classroom supplies will be limited to the use of the classroom stable group only ii. In between each session or stable group of students shared items will be cleaned and disinfected between uses iii. Protocols will be established for removal of items from circulation, indoor or outdoor, that require immediate attention (toys or items placed in student's mouth, etc)
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Train All Staff and Educate Families

<input type="checkbox"/>	<p>20. Live Oak has a plan that describes how it will train all staff. Certificated staff will be training August 12, 2020 and Classified staff will be training August 17th. LOE will provide educational materials to families in the following safety actions:</p> <ul style="list-style-type: none"> a. Enhanced sanitation practices- annual staff is trained in appropriate practices at the initial staff meeting, new staff receive individualized training upon arrival at site, if they did not attend the initial staff meeting. Substitutes upon check-in to site the first time review all COVID-19 protocols required at the site for the position they are filling. Parents are made aware of practices at the "return to school orientation day" b. Physical distancing guidelines- will be a part of initial staff training, and reviewed with parents at orientation (in-person or virtual). Signage will be posted on campus. c. Use of face coverings- will be reviewed with staff at initial training, and with parents at orientation (in-person or virtual). Signage will be posted to remind campus employees and visitors of this practice
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	<ul style="list-style-type: none"> d. Screening practices- will be reviewed with all employees prior to their return to work, parents will be made aware of daily active screening practices during orientation (in-person or virtual) e. COVID-19 specific symptom identification- will be shared with both staff and parents prior to the return to school. Staff and parents will receive updates as needed and information f. Proper use, removal and washing of cloth face coverings- will be shared with staff prior to their return to work and parents at orientation (in-person or virtual)
<input type="checkbox"/>	<p>21. To the greatest extent possible, training and education will be provided virtually. If an in-person option is provided, physical distancing will be maintained to the greatest extent possible. Orientation will also be posted on our school website and materials will be available following the first day of school</p>

Check for Signs and Symptoms

<input type="checkbox"/>	<p>22. Live Oak in conjunction with FUESD has developed and is ready to implement daily symptom and temperature screening of all students, staff, and visitors prior to admitting them to the school campus or school bus. The plan includes the following elements:</p> <ul style="list-style-type: none"> a. Actively encouraging students and staff who are sick or who have been in close contact with a person with COVID-19 to stay home <ul style="list-style-type: none"> i. FUESD policies encourage sick staff and students to stay at home without fear or reprisal, and ensure staff, students, and students’ families are aware of these policies b. Temperatures will be taken with infrared no-touch thermometers <ul style="list-style-type: none"> i. Staff will be asked to temperature check at home prior to coming to work, and staff temperatures will be taken upon signing on to the shift, along with a visual wellness check Staff reporting to work will be affirming that they have not experienced or been exposed to COVID-19 symptoms or a positive test c. All individuals will be asked about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test
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	<ul style="list-style-type: none"> i. Live Oak will provide parents with the list of screening questions to allow parents an opportunity to review the questions daily. Signage will be used at drop off to submit answers on symptoms and exposures electronically before or at student drop off prior to releasing the student to the screening area. The screener will have direct access to this information via a mobile device at the time of the students screening. ii. The procedures for parents to monitor symptoms and temperature check at home will be shared. iii. Student temperature checks will be conducted at home prior to drop off at school or going to the bus stop. If taken at school, use of a no-touch thermometer. <p>d. FUESD will use the San Diego County Public Health Services (PHS) and SDCOE temperature and screening criteria. This criteria will be maintained and updated by SDCOE in consultation with PHS</p> <ul style="list-style-type: none"> i. Students and staff with fever, symptoms, or exposure to COVID-19 will be sent home in accordance to the county criteria <p>e. All staff will be trained to conduct visual wellness checks throughout the day to monitor staff and students intermittently for signs of illness</p> <p>f. If a student is exhibiting symptoms of COVID-19, the health technician and/or site supervisor will communicate with the parent/caregiver and refer to the student’s health history form and/or emergency card to identify if the student has a history of allergies, and if the symptoms are new/not typical</p> <p>g. Handwashing stations or hand sanitizer will be made available and required for use immediately following screening</p>
<input type="checkbox"/>	<p>23. FUESD and Live Oak have plans that describe how it will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any positive case of COVID-19 while maintaining confidentiality as required under FERPA and state law related to privacy of educational records</p>

□	24. FUESD and Live Oak have developed plans to prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19
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Plan for When a Staff Member, Child or Visitor Becomes Sick

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	<p>clearing. Disinfectant products will be kept away from students and out of reach of children</p> <ul style="list-style-type: none"> f. The school site will ensure that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law g. If advised by San Diego Public Health Services, FUESD will provide students, teachers, and staff from higher transmission areas, opportunities for telework, virtual learning, independent study and other options as feasible to reduce travel to schools in lower transmission areas and vice versa
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Maintain Healthy Operations

<input type="checkbox"/>	<p>26. Live Oak has plans that describe how it will:</p> <ul style="list-style-type: none"> a. Monitor staff absenteeism and have a roster of trained back-up staff - Staff absenteeism is monitored through AESOP and appropriately trained back-up staff is assigned through this system to the school site, upon arrival at the school site additional training and protocols are reviewed with the back up staff by the site supervisor b. The site administrator, or designee and the onsite health technician will monitor types of illnesses and symptoms among students and staff to help isolate them promptly. The site staff is also in regular contact with district nursing staff for support and guidance regarding illness and COVID-19 symptoms c. The site administrator and the health technician clerk have been designated as the liaisons for responding to COVID-19 concerns. Employees are made aware of who they are and how to contact them prior to the staff return to work. The liaisons will be trained to coordinate documentation and tracking of possible exposures, in order to notify the district nurses who work with public health officials and then to notify staff and families in a prompt and responsible manner d. Live Oak will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records
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	<ul style="list-style-type: none"> e. Local public health officials will be notified and with guidance provided by the district nurses' all staff and families will immediately be notified of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws <ul style="list-style-type: none"> i. Parent Letter English/Spanish f. Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk will be provided with educational options such as virtual learning or independent study
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Considerations for Partial or Total Closures

<input type="checkbox"/>	<p>27. FUESD has developed plans for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID-19. The plans describe how the school will respond when a student, teacher, or staff member tests positive for COVID-19 and has exposed others at the school, including:</p> <ul style="list-style-type: none"> a. In consultation with the local public health department, the process for determining: <ul style="list-style-type: none"> i. Whether total or partial closure of the school is warranted and length of time necessary, based on the risk level within the specific community as determined by the local public health officer ii. Identifying close contacts at the school who self-isolate at home for 14 days <ul style="list-style-type: none"> 1. From classroom, office, or activity where the infected person was based 2. Other close contacts iii. Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection b. FUESD and Live Oak will implement communication plans for school closure to include outreach to students, parents, teachers, staff, and the community using various methods of communications, such as the district website, the emergency all-call system in our student information system, Remind, and/or paper letters
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<input type="checkbox"/>	<p>28. Live Oak has developed a plan that describes how it will provide continuity of education:</p> <ul style="list-style-type: none"> a. When a student is absent due to COVID-19 like symptoms or exposure to someone who has tested positive for COVID-19 <ul style="list-style-type: none"> i. The school site will provide independent study plans a week at a time, along with online learning resources and a check-out device if needed b. During a school closure <ul style="list-style-type: none"> i. The school site will provide one week to monthly independent study plans with a suggested daily schedule, along with age appropriate online learning resources and access to a check-out device if needed
<input type="checkbox"/>	<p>29. Live Oak has developed a plan that describes how it will continue nutrition services:</p> <ul style="list-style-type: none"> a. When a student is absent due to COVID-19 like symptoms or exposure to someone who has tested positive for COVID-19, such as drive thru/grab-and-go meal pick up and/or sack meals from a central meal location b. During a school closure, meal service will be provided at designated site locations through drive thru or grab-and-go meal pick up services
<input type="checkbox"/>	<p>30. Live Oak has developed plans to provide a continuum of services that are provided in the regular school setting through alternative means, such as distance learning, as needed</p>
<input type="checkbox"/>	<p>31. FUESD and Live Oak have a plan and will provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere. This information will be provided in writing, sharing information regarding COVID-19 best preventative practices, via social media, paper USPS mailed letters, and on the district designated webpage.</p>

The following signatures attests that the information provided above is true and correct.

Principal Signature Patricia Aronson Date: 08/11/20

Superintendent/Designee Signature Ching W Date: 08/11/20