



Dear Parents and Guardians:

We are excited to welcome your students back to the 2020-2021 school year. As we continue to operate within the requirements of the COVID-19 protocols, your student's bus ride will look very different. The FUESD Transportation Department has implemented new protocols in line with California Department of Public Health (CDPH) and San Diego County Office of Education (SDCOE) guidelines that include social distancing, regular sanitizing, temperature and symptom screening to protect your child and reduce the spread of the COVID-19 virus. All of our Transportation staff has been trained on the proper safety protocols to reduce any risk of infection.

During this pandemic, the FUESD Transportation Department will be issuing bus passes as in the past. The application is also available online at the district website. There will be a two-week grace period due to the COVID-19 pandemic, that will allow eligible students to utilize bus service based on the assigned bus stops prior to receiving their bus passes.

The following procedures have been adopted and implemented by the Fallbrook Union Elementary School District Transportation Department. All of the following requirements must be met to ensure a safe trip for all students.

### **At the bus stop**

- If possible, please screen children for symptoms before leaving for the bus stop each morning. Keep children home if they have symptoms.
- Social distancing protocols shall be as follows: students will line up in a single file line and space at a minimum of arm's length (3ft.-6ft.) facing forward with no group socializing and be prepared for boarding the bus, no less than five (5) minutes prior to the designated pick up time.
- **Students are required to wear face coverings at the bus stops (Please bring from home).**
- **Parents are required to wait with their students at the bus stop until their child has completed screening and entered the bus.**
- Students may be required to line up based on seating requirements to be determined based on the protocols at the time of transportation (**subject to change**).

### **Entering the Bus**

***Temperature checks and COVID-19 screening may be required. If you student's temperature is 100.4 or higher, or he/she displays symptoms of the virus, he/she will not be permitted to ride the bus.***

Symptom Screening will consist of a series of questions and visual observations to determine if the student has experienced any symptoms associated with COVID-19.

1. Have you or any household member had COVID-19 symptoms?
2. Have you been around anyone who tested positive for COVID-19?

## **Face coverings are required for the duration of the bus ride**

- Students may be required to use District provided hand sanitizer before boarding the bus.
- Students may be assigned seats for the back of the bus to the front based on seating configuration.
- Students must face forward and are prohibited from moving seats.
- Students may not share seats with non-household members (based on current guidelines).

## **Amended Transportation Protocols during COVID**

- Students must be enrolled in the Transportation program and have a valid bus pass (to be enforced after bus pass grace period expires) TBD.
- Students will only be picked up/dropped off at their designated stop, **No Exceptions.** (This applies to students wishing to ride home with friends).
- AM and PM stops should be the same location.

***If your child has a specific medical condition that would preclude them from wearing any face covering, please contact the Transportation Department for further assistance.***

The District offers transportation services for students residing beyond one-and-one-half mile radius from home residence to their school site. Eligibility is determined according to the student's home address. There is no fee for transportation services. New students and returning students must complete a Bus Pass Application and submit the application no later than **September 21**. Eligible bus riders must receive a bus pass prior to the start of the school year (October 5, 2020). Special education students who require transportation as per their Individualized Education Plan (IEP) are exempt from this process. Bus passes will be mailed to the home address listed with the school site along with the Bus Transportation Safety Rules, a diagram of the school bus loading and unloading danger zones, and a School Bus Safety Supplement. Both parents and students should familiarize themselves with the Safety Rules in an effort to stay informed and ensure a safe ride. If you do not receive your student's bus pass, please contact our department.

Parents/Guardians are required to inform their student(s) of the following:

1. Students are to be waiting for the school bus five (5) minutes prior to the pick-up time.
2. Bus passes will allow the student to ride the bus five (5) days a week. Alternate schedules need to be made through the school and/or Transportation Department.
3. Students are to have their bus pass out and ready to show the driver at all times when boarding the bus. Bus passes should be attached to the student's backpack on a visible area. Students who do not present a current bus pass in the p.m. may be sent to the office to contact the parent for transportation arrangements.
4. Drivers shall not release a Transitional Kindergarten (TK) or Kindergarten (K) student unless the parent, guardian, older sibling or appropriate caretaker is present to receive the student. If no designated person is present, the student will be returned back to school at the earliest available time. Should the school be closed, the student will be taken to the Transportation Department. If the student is not picked up by 4:30 p.m., the student will be delivered to the Sheriff's Department.

5. If there is a change of address, parents/guardians are responsible to provide proof of address to the school and contact the Transportation Department to ensure their child is issued the correct bus stop location and bus pass.
6. Bus passes that are defaced, lost or stolen shall be replaced at a cost of \$5.00.
7. Students living inside the one-and-one-half mile radius, may obtain a bus pass if seats are available.

Please note the protocols for school bus transportation may change as we receive updated guidance. If you do not feel that you can comply with these temporary requirements, we encourage you to find other forms of transportation. Thank you for your patience as we navigate these difficult times. We look forward to the return of the students!

If you have any questions or concerns, please contact the Transportation Office at (760) 723-7075.

With Gratitude,

FUESD Transportation Team

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**RETURN BOTTOM PORTION TO BUS DRIVER**

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**Acknowledgement of Receipt**

To acknowledge receipt, please sign and return this portion of the FUESD Transportation to your student's bus driver no later than Monday, September 21, 2020

Student Name: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

APPLICATION FOR SCHOOL BUS PASS 2020-2021  
Fallbrook Union Elementary School District

**DEADLINE FOR APPLICATION SEPTEMBER 21, 2020**

**Please submit application to the school Site Secretary or to the Transportation Department.**

*\*\*Please print or type all entries and complete all sections. Student's home address and school will be verified.  
Any incomplete applications will not be processed.\*\**

**Application Information**

Student's Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

School of Attendance: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

**Emergency Contact Information**

Parent/Guardian Name: \_\_\_\_\_  
*Mother Father*

Home Telephone: ( \_\_\_\_ ) \_\_\_\_\_ Cell Phone: ( \_\_\_\_ ) \_\_\_\_\_

Mother's Work Telephone: ( \_\_\_\_ ) \_\_\_\_\_ Father's Work Telephone: ( \_\_\_\_ ) \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ ( \_\_\_\_ ) \_\_\_\_\_  
*Name Relationship Telephone*

**For Transitional Kindergarten (TK) and Kindergarten (K) Student Only**

TK or K student to be met by parent/guardian or: \_\_\_\_\_ ( \_\_\_\_ ) \_\_\_\_\_  
*Name Relationship Telephone*

\_\_\_\_\_ ( \_\_\_\_ ) \_\_\_\_\_  
*Name Relationship Telephone*

**Please Read:**

1. An application must be filled out for each student.
2. Parents/Guardians are advised the District does not supervise bus stops and is not responsible for the control and conduct of the students at bus stops. Parent/Guardians are encouraged to supervise their students until they safely board the school bus.
3. Parents/Guardians are required to follow the Must Be Met protocol for all Transitional Kindergarten and Kindergarten students.
4. I understand my child must present a valid bus pass each trip. I will review the Safe Walking Tips and Rules of Bus Conduct with my child so they understand their responsibility.

***I understand persistent failure to show a bus pass will cause refusal of transportation to my child.  
I have reviewed the rules above with my child and he/she understands his/her responsibility.***

X \_\_\_\_\_  
*Parent/Guardian Signature*

X \_\_\_\_\_  
*Student Signature*

**OFFICE USE ONLY**

Bus Indicator: AM: \_\_\_\_\_ PM: \_\_\_\_\_ Date Application Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_ Staff Initials: \_\_\_\_\_  IC Entered

**REPLACEMENT PASS** Request Date: \_\_\_\_\_ Amt. Paid: \_\_\_\_\_ Cash: \_\_\_\_\_ Check # \_\_\_\_\_