

Safe School Reopening Plan
Fallbrook Union Elementary School District
 Potter Junior High School
 August, 2021

This plan was developed in consultation with the County of San Diego Health and Human Services Agency, Public Health Services and is based on guidance articulated by the California Department of Public Health in its COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs. Use of this plan is recommended to demonstrate compliance with Section 4 of the county public health order, and may change based on guidance from public health.

General Measures

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| | <p>1. FUESD School Site has a COVID-19 Safe Reopening Plan webpage that includes the school's:</p> <ul style="list-style-type: none"> a. Safe Reopening Plan (posted on FUESD website) b. Plans describing each of the elements described below and evidence collected to support each section. |
| | <p>2. This School Site has plans that describe how it will:</p> <ul style="list-style-type: none"> a. Monitor public health guidance on a weekly basis-District Nurses will keep the site administrators and supervisor aware of COVID-19 guidance from CDHP, CDE, SDPHS, and SDCOE with a weekly update. b. Limit the use of school facilities by external community organizations- Potter Junior High School will limit use of facilities for external community organizations, while we are under COVID-19 guidance. c. Limit nonessential visitors and volunteers from the campus- Only district staff/students will be allowed on campus daily, the campus will limit non-essential workers. Visitors on campus will be held to all COVID-19 screening, must have a scheduled appointment and will be escorted by staff. Visitors will need to comply with all board policies regarding their visitation and approval of the visit must be deemed essential for student or staff benefit. Volunteers will be limited and will be required to follow the Volunteer Code of Conduct as well as all volunteer policies including providing proof of COVID-19 vaccination through the District website. |

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| | <p>3. Potter Junior High School has plans to describe how it will support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19, including:</p> <ul style="list-style-type: none"> a. Review existing student health plans to identify students who may need additional accommodations-Teachers/staff are regularly reviewing student health plans to identify students who may need additional accommodations. Teachers/staff annually are trained by district nurses to support students with specific health needs, how to manage Epipens, bloodborne pathogens, and manage students with diabetes. All health plans are reviewed with teachers and Admin at the beginning of the school year and ongoing with new students. Monthly office meetings scheduled. b. A process for engaging families for potentially unknown concerns that may need to be accommodated. c. Identification of additional preparations for classroom and non-classroom environments needed for groups that might be at increased risk of becoming infected or having unrecognized illnesses. These include individuals who: <ul style="list-style-type: none"> ■ Have limited mobility or require prolonged and close contact with others, such as direct support providers and family members- FUESD has identified all students with special needs. Students with unique needs are serviced first in specialized classrooms and when applicable participate in our supplemental programs. Additional training and protocols have been put in place to match the needs of the students and their IEPs. ■ Have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing-See above (i) ■ May not be able to communicate symptoms of illness-See above (i) |
| | <p>4. Potter Junior High School has complied with Cal-OSHA requirements to:</p> <ul style="list-style-type: none"> a. Conduct site-specific hazard assessments-Through the JPA all staff participated in Cal-OSHA training to understand hazard assessment b. Develop and Implement an effective plan to protect employees- Staff understands how to appropriately use and store |

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| | supplies provided and the types of protections needed based on material use. |
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Promote Healthy Hygiene Practices

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| | <p>5. Potter Junior High School has developed plans to teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. Certificated and Classified Staff training was held on August 13, 2021. The plans describe how the school will teach students and remind to:</p> <ul style="list-style-type: none"> a. Use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow b. Wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom. c. Wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single-use cloth towels) to dry hands thoroughly. d. Use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. <ul style="list-style-type: none"> ■ Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children. ■ Children under age 9 shall use hand sanitizer under adult supervision only. Poison Control will be called if consumed: 1-800-222-1222, along with other appropriate authorities. |
| | <p>6. Potter Junior High School has developed plans to ensure that staff and students wash their hands or use hand sanitizer frequently throughout the day. The plan describes how the school will:</p> <ul style="list-style-type: none"> a. Provide regular and frequent access to handwashing facilities, including, to the extent practicable, handwashing stations near classrooms- Routines will be established that provide regular and frequent access to handwashing facilities (classroom sinks, handwashing stations, and restroom sinks) inside or near classrooms. b. Prevent congregations in bathrooms- Appropriate adult supervision will be provided in and near the restrooms at all times c. Develop routines enabling students and staff to regularly wash their hands at staggered intervals- Implement routines enabling students and staff to regularly wash their hands at |

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| | <p>staggered intervals</p> <p>d. Develop routines enabling students and staff to use hand sanitizer when necessary- Procedures will be established that reinforce use of hand sanitizer if hand washing is not practicable, upon arrival at school, before snack/meals, after water play, and as a part of transitions</p> <p>e. Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings, and hand sanitizers with at least 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.</p> |
| | <p>7. Potter Junior High School has developed plans to teach and reinforce the use of cloth face coverings, masks, or face shields. The plans include, but is not limited to:</p> <p>a. Unless otherwise required by the state, county or school district, all employees and visitors should wear a face covering when physical distancing is not practicable-</p> <ul style="list-style-type: none"> ■ Requirement is that all employees, classified and certificated, and visitors are to wear a face covering when indoors. <ol style="list-style-type: none"> 1. Facial shields will be allowed in place of face coverings when servicing students for pedagogical or developmental reasons, as long as the wearer maintains physical distance from others, to the extent practicable. 2. Front office has consistent protocols, a safety station at the entrance of the school with additional face coverings. ■ Students will wear face coverings as outlined: <ol style="list-style-type: none"> 1. K-8- at all times when indoors, unless exempt. Students who refuse to wear a facial covering will be sent home. 2. A face covering or shield should be removed for meals, snacks, or outdoor recreation. Student facial coverings should be stored in a clean paper bag. 3. Students may bring a face covering from home or one will be provided at school. 4. Information contained in the CDPH Guidance for the Use of Face Coverings should be provided to staff and families, which discusses the circumstances in which face coverings must be worn and the |

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| | <p>exemptions, as well as any policies, work rules, and practices the employer has adopted to ensure the use of face coverings.</p> <ul style="list-style-type: none"> ■ Workers or other persons handling or serving food must use gloves in addition to face coverings. <p>b. Describe situations when physical distancing may not be practicable, such as school buses or other settings where space may be insufficient.</p> <ul style="list-style-type: none"> ■ Physical distancing may not be practicable when transitioning to the classroom, through the office area, at drop off and pick up, the drop off and pick up staging area in the front of the school, or when transitioning to the lunch area or outdoor restrooms, and, if applicable, school buses. <p>c. Facial shields will be allowed in place of face coverings when it is necessary for a person’s face to be visible during interactions.</p> <p>d. Information regarding proper use, removal, and washing of cloth face coverings will be reviewed at the return to school training and staff meeting with written instructions provided and with parents at time of enrollment and prior to return to school. The parent will be mailed information regarding all policies and procedures related to COVID-19 Health and Safety.</p> |
| | <p>8. Potter Junior High School has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings and hand sanitizers with 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.</p> <ul style="list-style-type: none"> a. The Fallbrook Union Elementary School district will work with the California Governor’s Office of Emergency Services (CalOES) and the California Department of Public Health (CDPH) to ensure continued support with procurement and distribution of personal protective equipment for staff that require it. FUESD currently has appropriate PPE supplies needed for staff. |
| | <p>9. Employers should provide and ensure staff use face coverings and all required protective equipment.</p> <ul style="list-style-type: none"> a. Potter Junior High School will provide a reusable face cover to all students, staff and visitors who request/need one in accordance with CDPH guidelines and all required protective equipment. |

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| | <p>b. PPE supplies available to all. Every staff member will have available to them wipes, hand sanitizer, and kleenex.</p> |
| | <p>10. The school has a sufficient supply of personal protective equipment (PPE) necessary to protect employees. The plans specify the type of PPE needed for tasks performed by employees.</p> <p>a. The Fallbrook Union Elementary School District has a sufficient supply of personal protective equipment (PPE) necessary to protect employees who require it and to implement plans. The plans specify that the district has established PPE requirements for various employee types and has made distinctions for employees who require face coverings and/or facial shields and/or PPE Masks, when applicable.</p> <ul style="list-style-type: none"> ■ This list of employee types is available upon request from the district office Human Resources Department. ■ Employees will be trained upon return to work regarding levels and types of PPE or facial covering will be required for all. |

Face Coverings

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| | <p>11. Potter Junior High School will use face coverings in accordance with CDPH guidelines unless a person is exempt as explained in the guidelines, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission. Potter Junior High School has developed plans to:</p> <ol style="list-style-type: none"> a. Teach and reinforce use of face coverings, or face shields. b. Remind students not to touch the face covering and to wash their hands frequently. c. Provide information to families on proper use, removal, and washing of cloth face coverings. d. Provide training on how people who are exempted from wearing a face covering will be addressed. |
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Ensure Teacher and Staff Safety

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| | <p>12. Potter Junior High School has developed plans to ensure teacher and staff safety. The plans include, but are not limited to:</p> <ol style="list-style-type: none"> a. Ensuring staff maintain physical distancing from each other as |
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| | <p>applicable.</p> <ul style="list-style-type: none"> b. Ensuring staff use face coverings in accordance with CDPH guidelines and Cal/OSHA standards. c. Conducting all staff meetings, professional development and education, and other activities involving staff with physical distancing measures in place, outdoors, or virtually. d. Minimizing the use of and congregation of adults in staff rooms, break rooms, and other settings. e. Implement procedures for daily symptom monitoring for staff. |
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Intensify Cleaning, Disinfection and Ventilation

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| | <p>13. Potter Junior High School has developed plans that describe how frequently touched surfaces within the school will be cleaned and disinfected at least daily, and as practicable, frequently throughout the day by trained staff. Frequently touched surfaces include:</p> <ul style="list-style-type: none"> ● Door handles ● Light switches ● Sink handles ● Bathroom surfaces ● Tables ● Student Desks ● Chairs |
| | <p>14. The Fallbrook Union Elementary School District has developed plans that describe how:</p> <ul style="list-style-type: none"> a. Frequently touched surfaces on school buses will be cleaned and disinfected at least daily, and as practicable, frequently throughout the day by trained staff. b. Buses will be thoroughly cleaned after transporting any individual who is exhibiting symptoms of COVID-19. <ul style="list-style-type: none"> a. Bus drivers are provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day. |
| | <p>15. The Fallbrook Union Elementary School District has developed a plan for cleaning and sanitation which incorporates the following elements:</p> <ul style="list-style-type: none"> a. Primary cleaning products used are those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list “N” and follow product instructions. |

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| | <ul style="list-style-type: none"> b. To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on list “N” with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid). c. Depending on supply chain availability, FUESD will attempt to avoid products that mix these ingredients with peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma. b. Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on the chemical hazards, manufacturer’s directions, on Cal/OSHA requirements for safe use and as applicable and required by the Healthy Schools Act. c. Custodial staff with the responsibility of cleaning and disinfecting the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products must be kept out of children’s reach and stored in a space with restricted access. d. FUESD has adapted cleaning and disinfecting schedules in order to avoid both under and over use of cleaning products. |
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Implementing Distancing Inside and Outside the Classroom

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| | <p>16. Potter Junior High School has developed plans that describe the measures that will be used to maintain space between students in the following settings, as practicable. If the school determines distance is not practicably be maintained between students in one or more of the following settings, the plan also describes the reasons physical distancing is not practicable for each setting and describes the measures that will be used to maximize the space between students.</p> <ul style="list-style-type: none"> a. School bus stops- Students will wear face coverings and line up single file at minimum arms distance. b. School buses- facial coverings or face shields as needed will be worn to provide the least risk for student and driver. Each bus will be equipped with extra unused face coverings. c. Adults on campus will support students during transition and outdoor areas. d. During meal periods- students will be assigned needed space for eating and to support social distancing to the greatest extent |
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| | <p>possible.</p> <ul style="list-style-type: none"> e. During recess- designated zones may be assigned to stable groups to support social distancing. e. During passing periods- if other groups will be transitioning simultaneously, students may need to wear facial coverings. f. Classrooms and other instructional spaces- will have desks and tables arranged to support distancing to the greatest extent possible. Carpet markers will be used to support spacing within the stable group, and students within the stable group will be assigned small group play centers allowing for social distance. g. Restrooms- will be monitored to ensure that students will not congregate. This will also allow for frequent cleaning, as possible. h. Locker rooms will be used. While we are under COVID-19 guidance spacing will be used. i. While traveling through office space, masks will be worn and a limit will be placed on how many people will be allowed in the office areas to ensure social distance to the greatest extent possible. j. Band and Choir practice and performances will be permitted following all CHPH guidelines. k. School buses- Space will be maximized between students and between students and the driver and open windows to the greatest extent practicable. l. Before and After School programs- TBD m. Extracurricular and co-curricular programs will be limited while we are under COVID-19 guidance to ensure limited group sizes and ensure that student groups remain stable to the greatest extent possible. |
| | <p>17. Potter Junior High School plan for scheduling students uses the following measures to the greatest extent practicable:</p> <ul style="list-style-type: none"> a. Staggered schedules for recess/outdoor activities. b. An arrival and departure routine that is outdoors and limits visitors on the campus has been created to minimize scheduling challenges for families. c. Potter Junior High School has plans in place to escort students for drop off and pick up, limiting visitors on campus and exchanges between stable groups. By maintaining stable groups the school is limiting the number of staff and adults in direct contact with students as well as student-to-student contact. d. Other protocols will be in place to limit direct contact with others as much as practicable. |

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| | <p>18. Potter Junior High School plan to limit student mixing uses the following measures to the greatest extent practicable:</p> <ul style="list-style-type: none">a. Students will remain in the same “stable” group in assigned indoor spaces, as practicable. These stable groups will be made up of the small group of students and classroom teachers, to the greatest extent possible.b. There will be minimal movement of students and teachers or staff as much as practicable.c. Activities may be redesigned to stagger schedules, assign play zones, and support student groups to maintain stable groupings when needed.d. Staff has developed instructions and been trained to maximize spacing and ways to minimize movements in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.e. Schedules and plans have been developed to minimize congregation on campus and movement between groups. Entrance and exit routes for the main office and campus have been designated.f. Common areas will only be used when social distancing is practicable. Common areas will be used in a staggered, scheduled manner with properly spaced occupants.g. Meals will be served in classrooms or outdoors, on designated days. All meals are individually served, sharing of food, utensils and other meal items is prohibited.h. Visitors and volunteers on campus will be limited. Campus visits are outlined in the board policy and the parent handbook and will require adherence to COVID-19 Health and Safety protocols. Volunteers will need to follow the Volunteer Code of Conduct. |
| | <p>19. Potter Junior High School has developed plans to maximize space between seating and desks. Consider ways to establish space for students through other means if practicable, such as additional spacing between desks, where practicable, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact. The plans describe:</p> <ul style="list-style-type: none">a. How physical distancing will be maintained<ul style="list-style-type: none">■ Classrooms- small group size, visual spacing reminders, tables, and student material storage |

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| | <ul style="list-style-type: none"> ■ School buses- when applicable, drivers and students will be distanced appropriately, based on seating arrangements, to the greatest extent possible ■ Outdoor tables and play zones will be established, and staff will be assigned to support students with maintaining appropriate distance and maintaining each stable group <p>b. Plexiglass and other barriers may be used to support the main office reception area, and the quarantine space.</p> <p>c. When employees are working directly with students, including students with disabilities or students that require physical redirection, appropriate protective measures will be employed.</p> |
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Sports and ExtraCurricular Activities

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| | <p>21. Potter Junior High School has developed a plan for sports and extracurricular activities which incorporates the following elements:</p> <ul style="list-style-type: none"> a. Physical education is permitted, physical distance will be used and outdoor space leveraged. Activities should take place outside to the maximum extent practicable. b. Potter Junior High School will limit equipment sharing and items will be cleaned if needed. |
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Limit Sharing

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| | <p>22. Potter Junior High School has developed plans that describe how it will limit use of shared objects and equipment, and when unavoidable, how items will be cleaned and disinfected as needed. Frequently shared objects include but are not limited to toys, games, art supplies, learning aids, books, electronic equipment, and playground equipment. Potter Junior High School’s plan describes:</p> <ul style="list-style-type: none"> a. Students will be encouraged to limit personal belongings at school b. Such as crayons, glue, art supplies, etc, to the greatest extent practicable. <ul style="list-style-type: none"> ■ All classroom supplies will be limited to the use of the classroom ■ Protocols will be established for removal of items from circulation, indoor or outdoor, that require immediate attention (toys or items placed in student’s mouth, etc) |
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Train All Staff and Educate Families

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| | <p>23. Potter Junior High School has a plan that describes how it will train all staff and provide educational materials to families in the following safety actions:</p> <ul style="list-style-type: none">a. Enhanced sanitation practices will continue and staff responsible for cleaning and disinfecting will be trained.b. COVID guidelines- will be a part of initial staff training, and reviewed with parents at orientation (in-person or virtual). Signage will be posted on campus.c. Proper use, removal, and washing of face coverings- will be reviewed with staff at initial training, and with parents at orientation (in-person or virtual). Signage will be posted to remind campus employees and visitors of this practice.d. Screening practices- will be reviewed with all employees prior to their return to work, parents will be made aware of daily active screening practices during orientation (in-person or virtual).e. COVID-19 specific symptom identification- will be shared with both staff and parents prior to the return to school. Staff and parents will receive updates as needed and information.f. Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if symptoms are present, or if they or someone they live with has been diagnosed with COVID-19.g. Proper use, removal and washing of cloth face coverings- will be shared with staff prior to their return to work and parents at orientation (in-person or virtual).h. The plan and procedures to follow when children or adults become sick at school.i. The plan and procedures to protect workers from COVID-19 illness. |
| | <p>24. To the greatest extent possible, training and education will be provided virtually. If an in-person option is provided, physical distancing will be maintained to the greatest extent possible. Orientation will also be posted on our school website and materials will be available following the first day of school.</p> |

Check for Signs and Symptoms

25. Potter Junior High School in conjunction with FUESD has developed and shared expectations for daily symptom and temperature screening of all students, staff, and visitors prior to arriving at the school campus or school bus. The plan includes the following elements:

- n. Actively encouraging students and staff who are sick or who have been in close contact with a person with COVID-19 to stay home.
 - FUESD policies encourage sick staff and students to stay at home without fear or reprisal, and ensure staff, students, and students' families are aware of these policies.
- o. Temperatures will need to be taken at home prior to arrival.
- p. All individuals will be asked about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.
 - Potter Junior High School will provide parents with the list of screening questions to allow parents an opportunity to review the questions daily.
 - The procedures for parents to monitor symptoms and temperature check at home will be shared.
 - Student temperature checks will be conducted at home prior to drop off at school or going to the bus stop. If taken at school, use of a no-touch thermometer.
- q. FUESD will use the San Diego County Public Health Services (PHS) and SDCOE temperature and screening criteria. This criteria will be maintained and updated by SDCPH in consultation with CDHP.
 - Students and staff with fever, symptoms, or exposure to COVID-19 will be sent home in accordance with the CHDP/SDCPH criteria.
- r. All staff will be trained to conduct visual wellness checks throughout the day to monitor staff and students intermittently for signs of illness.
- s. If a student is exhibiting symptoms of COVID-19, the health technician will communicate with the parent/caregiver and refer to the student's health history form and/or emergency card.
- t. Hand washing will be encouraged regularly.

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| | <p>26. FUESD and Potter Junior High School have plans that describe how it will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any positive case of COVID-19 while maintaining confidentiality as required under FERPA and state law related to privacy of educational records.</p> |
| | <p>27. FUESD and Potter Junior High School have developed plans to prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19 or who are perceived to be a COVID-19 risk.</p> |

Plan for When a Staff Member, Child or Visitor Becomes Sick

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| | <p>28. Potter Junior High School has developed a plan for responding when a staff member, child, or visitor becomes ill. The plan describes how the school will:</p> <ul style="list-style-type: none"> a. Use a quarantine/isolation area to separate anyone who exhibits symptoms of COVID-19 (front room in office). b. Any student or staff exhibiting symptoms will immediately be required to wear a face covering and will be required to wait in the quarantine area until they can be picked up by their guardian/caregiver for transport home or to a healthcare facility, as soon as is practicable. <ul style="list-style-type: none"> ■ Sick staff members and the student’s parent/or guardian will be advised not to return until they have met the CDC criteria to discontinue home isolation as detailed in the SDCOE COVID19 K-12 Symptom Decision Tree. c. The parent/guardian will be asked to provide a safe transport home or to a healthcare facility, as soon as is practicable, when a student is exhibiting COVID-19 symptoms. If a parent needs further assistance the district will work with families individually. d. In cases of serious illness including persistent pain or pressure in the chest, confusion, or bluish lips or face, 9-1-1 will be contacted. FUESD will seek regular updates and further details regarding symptoms. e. FUESD will notify local health officials immediately of any positive case of COVID-19, and expose staff and families as relevant while maintaining confidentiality as required by state and federal laws. f. Once the quarantine area has been vacated by a sick individual, the area will be closed off and will not be used before cleaning and disinfection has occurred. In serious cases and to reduce exposure risk the space should |
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| | <p>remain closed for 24 hours prior to disinfecting, if practicable. If not possible, waiting as long as practicable is advised. Ensure a safe and correct application of disinfectants using PPE and ventilation recommended for clearing. Disinfectant products will be kept away from students and out of reach of children.</p> <p>g. The school site will ensure that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.</p> <p>h. If advised by San Diego Public Health Services, FUESD will provide students, teachers, and staff from higher transmission areas, opportunities for telework, virtual learning, independent study and other options as feasible to reduce travel to schools in lower transmission areas and vice versa.</p> <p>i. FUESD will implement the necessary processes and protocols when a school has an outbreak, in accordance with CDPH guidelines.</p> <p>j. Following an outbreak, FUESD will investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection, and will update protocols as needed to prevent further cases.</p> |
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Maintain Healthy Operations

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| | <p>29. Potter Junior High School has plans that describe how it will:</p> <ol style="list-style-type: none"> a. Monitor staff absenteeism and have a roster of trained back-up staff - Staff absenteeism is monitored through AESOP and appropriately trained back-up staff is assigned through this system to the school site, upon arrival at the school site additional training and protocols are reviewed with the back up staff by the site supervisor. b. The site administrator, or designee and the onsite health technician will monitor types of illnesses and symptoms among students and staff to help isolate them promptly as needed. The site staff is also in regular contact with district nursing staff for support and guidance regarding illness and COVID-19 symptoms. c. The site administrator and the health technician clerk have been designated as the liaisons for responding to COVID-19 concerns. Employees are made aware of who they are and how to contact them prior to the staff's return to work. The liaisons |
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| | <p>will be trained to coordinate documentation and tracking of possible exposures, in order to notify the district nurses who work with public health officials and then to notify staff and families in a prompt and responsible manner.</p> <p>d. Potter Junior High School will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.</p> <p>e. Local public health officials will be notified and with guidance provided by the district nurses' all staff and families will immediately be notified of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.</p> <ul style="list-style-type: none"> ■ Parent Letter English/Spanish <p>f. Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk will be provided with educational options such as virtual learning or independent study.</p> |
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Considerations for Partial or Total Closures

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| | <p>30. FUESD has developed plans for the possibility of repeated closures of classes, groups, or entire facilities when persons associated with the facility or in the community become ill with COVID-19. The plans describe how the school will respond when a student, teacher, or staff member tests positive for COVID-19 and has exposed others at the school, including:</p> <p>a. In consultation with the local public health department, the process for determining:</p> <ul style="list-style-type: none"> ● Whether total or partial closure of the school is warranted and length of time necessary, based on the risk level within the specific community as determined by the local public health officer. ■ Identifying close contacts at the school who self-isolate at home for 14 days: <ul style="list-style-type: none"> 1. From classroom, office, or activity where the infected person was based 2. Other close contacts |
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| | <ul style="list-style-type: none"> ■ Close off the classroom or office where the patient was based and do not use these areas until after cleaning and disinfection. Wait several hours until the classroom or office is use again. ■ Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection. <p>b. FUESD and Potter Junior High School will implement communication plans for school closure to include outreach to students, parents, teachers, staff, and the community using various methods of communications, such as the district website, the emergency all-call system in our student information system, Remind, and/or paper letters.</p> |
| | <p>31. Potter Junior High School has developed a plan that describes how it will provide continuity of education:</p> <ul style="list-style-type: none"> a. When a student is absent due to COVID-19 like symptoms or exposure to someone who has tested positive for COVID-19. <ul style="list-style-type: none"> ■ The school site will provide access to classwork with asynchronous and/or synchronous instruction, at a minimum of once a week. Distance learning will be used to support our students in isolation or quarantine. Needed resources and a check-out device will be provided if needed. b. During a school closure <ul style="list-style-type: none"> ■ Distance learning will be provided to your students. Students/Families have access to the FUESD Google Suite for support (Google Classroom, Google Site, Google Meet, etc) |
| | <p>32. Potter Junior High School has developed a plan that describes how it will continue nutrition services:</p> <ul style="list-style-type: none"> a. When a student is absent due to COVID-19 like symptoms or exposure to someone who has tested positive for COVID-19, such as drive thru/grab-and-go meal pick up and/or sack meals from a central meal location. b. During a school closure, meal service will be provided at designated site locations through drive thru or grab-and-go meal pick up services. |

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| | 33. Potter Junior High School has developed plans to provide a continuum of services that are provided in the regular school setting through alternative means, such as distance learning, as needed. |
| | 34. FUESD and Potter Junior High School have a plan and will provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere. This information will be provided in writing, sharing information regarding COVID-19 best preventative practices, via social media, paper USPS mailed letters, and on the district designated webpage. |

The following signatures attests that the information provided above is true and correct.

Principal Signature _____ **Date:** _____

Superintendent/Designee Signature _____ **Date:** _____