

FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT

BOARD POLICY

CLASSIFIED PERSONNEL OCCUPATIONAL THERAPIST

JD 4200

Definition

Under the direction of the Director, Special Education, provides assessment, consultation to parents and teachers, and/or direct treatment for children with disabilities conditions for preschool - school aged children as part of a multi-disciplinary team; prepares records and reports; and performs related work as required.

Responsible to

Director, Special Education

Examples of Duties

1. Evaluates students using standardized tests, observations, and/or clinically derived surveys in areas including perceptual-motor skills, motor coordination, sensory development, and muscle strength.
2. Collaborates with multi-disciplinary team members upon written referral.
3. Devises a treatment program aimed at improving the identified areas of functions, as they relate to the child's educational needs.
4. Participates in the Individualized Education Plan (IEP) meeting to develop/update goals and objectives and is responsible for providing direct service and/or consultation in order to meet these goals.
5. Maintains records and reports as required and for complying with IUSD, administrative policies, and state and federal laws and regulations.
6. Attends regular and periodic staff meetings, training, orientation, and similar program conferences.
7. Travels to different sites as required.
8. Perform other related duties as may be assigned.

Qualifications Guide

Knowledge of:

1. The intellectual sensory, and physical development of young children.
2. Techniques used in the assessment and treatment of disabilities.
3. The educational and developmental needs of young children with specific disabilities.
4. Applicable treatment modalities and theory for the pediatric population.

Ability to:

1. Make accurate assessments of the developmental status and educational needs of young children.
2. Work collaboratively in multi-disciplinary teams.
3. Work collaboratively with parents.
4. Effectively communicate occupational therapy treatment techniques and goals to parents, teachers, and other program staff.
5. Skillfully apply occupational therapy techniques in the treatment of children with disabilities.

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6. Communicate effectively orally and in writing.
7. Establish general schedules and priorities.
8. Understand and carry out oral and written instructions.
9. Establish and maintain effective relationships with those contacted in the course of work.

Physical Demands

1. Must be able to stand, walk, use hands to draw, and talk or hear. Frequently required to sit. Occasionally required to climb or balance.
2. Must regularly lift and/or move up to 75 pounds. Specific vision abilities by this job include peripheral vision and depth perception.

Training and Experience

1. Graduation from an accredited program in Occupational Therapy. Bachelor and Master's degrees preferred. Typical qualifying experience would include: work experience with school-aged children; experience working in a variety of settings including school, home, and clinic, and working as a member of a multi-disciplinary team. Training in sensory integration testing and techniques and experience working collaboratively with families are desirable.

Licenses and Certification

Current registration with the American Occupational Therapy Association as an Occupational Therapist, Certification from the National Board for Certification in Occupational Therapy, and current license from the California Board of Occupational Therapy.

Other Requirements

1. A valid California driver's license.
2. Criminal Justice Fingerprint Clearance
3. A First Aid certificate and Community CPR certificate.